

Congratulations
on reaching
Your 90 days with,
NFNY Hotel Management LLC.

Because you average 30 or more hours per week, you are now benefits-eligible. All benefits-eligible employees are eligible to receive a life insurance policy and can obtain health insurance for medical, prescription, dental, and vision coverage.

Please let your Department Manager know if you are interested and that you would like to set up an appointment with HR to review the available coverage and complete the application. OR please fill out the attached waiver and hand into your Department Manager. The application/waiver must be returned within 7 days for your life insurance, medical and/or dental health insurance or you will not be able to enroll.

If you choose to enroll, your cost will be deducted weekly from your paycheck, depending on the plan and level of coverage you have chosen.

Please inform your Department Manager if you should have any further questions.

Congratulations on completing your 90-day introductory period.

Sincerely,

Human Resources
NFNY Hotel Management LLC.